JAI GURU DEV

MAHARISHI VIDYA MANDIR, HYDERABAD

TERM1 COMPUTERS WORKSHEET 1

1. CHOOSE THE CORRECT ANSWER
2. LEN() function is used to: **Finds the length of a string**
3. Find the sum of range
4. Finds the largest number in a range
5. Finds the length of a string
6. None of the above
7. How many types of references are there? **3**

a)4 b)3 c)2 d)1

1. Name the horizontal line that shows variation of different identities in a chart. **X Axis**

a)X Axis b)Y Axis c)Z Axis d)None

1. The filter button is present in the …………………… Tab. **Data**

a)Home b)Data c)Insert d)Chart tool

1. Tupi project is covered under the terms and conditions of the **GNU**

a)GUI b)GNIIU c)GNU d)None

1. Which of the following is not a Tupi’s Component? **Main bar**

a)Top bar b)Tool bar c)Side bar d)Main bar

1. What is the malware that shows advertisements called? **Adware**

a)Adware b)Spyware c)Spam d)Trojan

1. Which utility is used to detect and remove viruses? **Antivirus**

a)Spyware b)program c)Antivirus d)Virus

1. What does a computer virus do? **All of these**

a)Delete Files b)Crash your Computer c)Change Password d)All of these

1. Which of the following the other name of Tupi software? **TupiTube**

a)TupiTube b)TupiTune c)TupiAnimation d)TupiVideos

II) ANSWER THE FOLLOWING IN ONE WORD

1. Which panel is present in the Bottom Sidebar?
2. TimeLine Panel
3. How many formats do we have to Export and publish our Tupi files?
4. 3 Formats
5. What is the software program that infects and damages the computer?
6. Computer Virus
7. Name any two types of Viruses.
8. Spyware, Adware, Trojan horse
9. What is the function that displays current system date?
10. Today()
11. Which reference does not change when copied to other cell?
12. Absolute Reference
13. Where does a Formula displayed in Calc spreadsheet?
14. Input Line
15. What is the chart which illustrates the fluctuation of stock prices?
16. Stock Chart
17. Name the tab that is used to insert a chart into an Excel Sheet.
18. Insert tab
19. What is a chart?
20. A chart is a visual representation of data.